

AGENDA/ ACTION NOTES

MEETING:	Parent Partnership Meeting	Date of Meeting:	Tuesday 19 th June 2018
LOCATION:	Mersey Vale Primary School	Time of Meeting:	2.30pm
PRESENT	Claire Varetto, Diana Corlateanu, Ulrike Gossmann, Azra Tariq		
APOLOGIES	Jayne Mullane		

AGENDA
<ol style="list-style-type: none"> 1. Welcome and introductions 2. Updates since last meeting 3. Feedback from parents/ carers 4. Any Other Business

ACTIONS and ISSUES

	Issue	Discussion	Action
1	Welcome and introductions	CFV welcomed everyone and explained purpose of meeting and group.	
2	Updates since last meeting	<p>Target 1: To read and learn from effective, high quality examples of writing to help us improve our own extended writing skills and raise attainment in both reading and writing. This will include a focus on identified potentially under-achieving pupil groups.</p> <p><u>Autumn Term</u></p> <ul style="list-style-type: none"> • Writing genre planning map created to ensure progression and coverage of all genres throughout school. • Enrichment planning map created. Teachers mapped their writing genres across the year to maximise cross curricular and outdoor learning opportunities • Teachers attended ‘The Writing Learning Journey’ training led by Tom Gadsby (SIA). Writing Learning journey planning proforma created by RM • Book scrutiny focussing on boys and disadvantaged boys carried out on 12/10/17 • Teachers attended staff meeting on 30/10/17. Strengths and steps for development from book scrutiny shared with staff. Training in using Writing Learning Journey planning proforma and embedding the revised marking policy introduced in 2016-2017. • Staff meeting 06/11/17. Shared effective uses of marking policy and assigned Y3/4 and Y5/6 expectations to separate years as appropriate. • CPG handwriting books purchased for all children in Y1-Y6. • RM met with Y6 teacher from St. Paul’s CE Primary School, Withington to discuss Greater Depth writing in Y6. • New resources purchased to support teaching and learning- Emma Caulfield Circles approach to planning and Descriptosaurus books to support teaching of vocabulary, Y5/6 dictionaries. • Teacher Resources containing good writing models collated and kept in PPA planning room. • RM and JM met with Dawn Robertson- Booked full day of CPD 	

- Subscribed to Grammaraurus website- modelled texts available for class teachers.
- AA attended Bringing Literacy to Life in Year 4 training. 21/11/17
- Traffic light approach to learning new vocabulary continues to be used throughout school.
- Where Y3/4 and Y5/6 writing objectives are the same, objectives have been split so that Y3 and Y5 can focus on mastering fewer objectives.

Spring Term

- 'We are Writers' week held including workshop for parents.
- RM attended Greater Depth training with Dawn Robertson. Strategies being used in GD writing group with Y6 on Monday afternoons.
- Dawn Robertson met with each teacher to support text based learning. All teachers attended staff meeting focussing on fiction writing. 15.2.18
- New resource purchased and added to collection in PPA planning room
- Formal observations of teaching and learning in writing carried out by JM and CV. Feedback given individually to all teachers + general feedback of strengths and whole school areas for development to be shared with teachers 05/03/18. Feedback given to TAs 15/02/18.
- Trio book and planning scrutiny carried out by JM and head teachers from Tithe Barn and Norris Bank primaries. Awaiting feedback. Have LJ's been implemented across school? Yes – very evident through displays and references given to LJ during observations, pupil voice and scrutinising planning
- Writing learning journeys becoming embedded. The journey is being shared with children through display (KS2) and discussion.
- JM, RM and SB visited Gawsworth Primary School to observe and discuss Talk for Writing. Agreed to take elements from this and incorporate into planning e.g. with LJs.

Summer Term

- Curriculum review highlighted need to ensure development of writing skills in all areas of the curriculum and therefore this will be incorporated into the SIP main targets 2018-19
- Two members of staff (teacher & teaching assistant) have attended "Write Away Together" training. This is a LA led intervention to support children to develop more independent writing skills and will be introduced in school from September 2018
- Governors were invited to attend the annual "Book Look" where they were able to view writing in all areas of the curriculum across the school and therefore identify development and progression of skills. Evaluations written and used to inform future planning
- Teacher peer support sessions have focused on writing and how colleagues can support each other in developing the teaching and learning of writing, particularly in relation to the writing learning journey process we have introduced into each class this year
- KS2 teacher assessment of writing is being moderated by the local authority and we have been supported in this process by our SSIA, Tom Gadsby, who has met with Mrs Mullane & Miss Mather

- Cluster writing twilight session gave local primary year group teachers the opportunity to moderate writing together and discuss good practice and any issues
- KS2 writing moderation by Stockport Local Authority 27/06/18

Target 2: To raise aspirations and enhance the skills of all staff through accessing appropriate training. This will impact positively upon the outcomes for everyone.

Autumn Term

- INSET 04/09/17 – whole staff briefing, sharing SIP 2017/18, expectations, staff handbook, classroom organisation, Health & safety briefing and Critical incidents training with TM. Midday assistant meeting
- N = Wed 3.30pm + staff meeting times as appropriate, Rec, Y1, Y3, Y4 = Mon 10.05am, Y2 = Tues 10.05am, Y5 & Y6 = Thurs 10.05am. Each class provided with a Teaching Assistant planner to keep records/ communications from weekly meetings
- Week beginning 11/09/17 “Meet the teacher” meeting. Class teaching assistants attended meetings
- Set up and carried out teacher and teaching assistant survey re: Deployment and current working practice of school teaching assistants using Mitas online survey. Closing date for responses 30/11/17
- Analyse results of Mitas survey and research potential training opportunities to meet identified needs – Dec 2017
- Weekly diary/SLT meetings
- Staff training noticeboard established in staffroom
- Record of training opportunities attend by teachers and teaching assistants
- JM member of the working party meetings for LA/ EEF project and access support, advice and guidance re. Making best use of teaching assistants in the classroom
- JM / CFV attended launch of LA/ EEF project - Making best use of teaching assistants in the classroom. Working party established CFV/ MM/ JL/ CB

Spring Term

- Staff meeting whole staff to introduce everyone to EEF Project
- CFV & CW attended day 2 of EEF project group. Organised trio of support for enquiry visits: Arden Primary & St. John’s Primary
- First enquiry visit Arden Primary School early March
- Core group change team established – CFV, JL, MM, SE
- Other staff involved in specific aspects & several enthusiastic staff members who are keen to develop own role + support development of other TAs and initiatives in school e.g. JL interested in more of a HLTA role, training and supporting others and has already done this with Reading Cloud. Has offered to deliver Motivational Maths intervention training
- EYFS training for all EYFS staff
- Feedback to Teaching Assistants following observations of teaching and learning Feb 2018
- Restorative Approaches 3 day training MM & NA

Summer Term

- Meeting held 22nd May by SLT. Feedback given re. priorities and training needs for the summer term
- Staff meeting (08/05/18) to update teachers on EEF Project and first of 3 visits to each Primary school Arden 04/05/18 – report written by CFV and shared with other schools and EEF project

leaders. Visit to St John's 24/05/18 and visit to Mersey Vale 12/06/18

- Curriculum review staff meetings (x3) have allowed subject leaders to focus on their specific areas of the curriculum, ensure coverage and highlight training needs for staff
- Peer support sessions took place week beginning 30/04/18 with focus on writing and progression throughout the school
- SB & NM attended "Write Away Together" training to support the implementation of the intervention from September 2018
- Staff attended the "Book Look" and writing moderation staff meeting 14/05/18. The meeting was followed by the annual governor "Book Look" meeting
- Subject leaders have audited and action planned their area of the curriculum with the emphasis on developing a broad and creative curriculum in light of the recent curriculum review meetings
- CFV to review impact of class planners in July and to monitor if they have been used to improve communication between staff
- Final appraisal meetings – discussions re. training attended, impact upon own skills set + teaching and learning will take place week beginning 09/07/18

Target 3: To develop a range of social skills and positive mental health by experiencing more outdoor learning opportunities through Forest School and other activities.

Autumn Term

- Audit of current resources by CW and actions taken. E.g. Purchase of more "user-friendly" outdoor whiteboards for intervention groups.
- 25/09/17 Curriculum Enrichment Mapping Document introduced to all teaching staff. This document links curriculum enrichment and outdoor learning to all curriculum areas, including writing genres.
- Use of outdoor environments has been promoted during assembly with the school council creating safety posters to be put in areas around the playground and field.
- Curriculum enrichment opportunities evident throughout school, including "Let's Learn Outside Week" 09/10/17
- Parents invited to share outdoor learning opportunities on 13/10/17
- Increase in intervention opportunities to include more outdoor learning opportunities. Mersey Vale can now offer Forest Schools to all children – ensuring every child has at least one block of sessions throughout their time at school (Y1-Y6)
- The Learning Mentor delivers a wider variety of Mental Health Support Programs. E.g. Resilience Building and Lego Therapy.
- Outdoor book boxes to protect resources being used in the quiet outdoor areas.

Spring Term

- Mental Health Awareness Week – visiting assemblies by CIST & MIND + follow up activities in class
- Staff meeting planned for 26/02/18 – Forest School session led by TW
- On-going interventions: Building resilience (AC), Emotional Wellbeing (CB), Art Therapy (AC), Forest School (TW)

		<ul style="list-style-type: none"> • Aim that all children experience Forest School during time at Mersey Vale. Timetabled for all classes except Y6 who will have a Forest School day Friday 18th May 2018. • Variety of assessment tools being investigated and used e.g. Anna Feud, developing own versions, Boxhall Profile • Feedback via email re. Forest School • Scaling and Circles used throughout school to encourage children to talk about feelings. <p><u>Summer Term</u></p> <ul style="list-style-type: none"> • All teachers have completed the curriculum enrichment map which plans for outdoor opportunities with a cross-curricular approach. • During Summer 2, all teachers will complete an evaluation document that will be used with other feedback to evaluate impact on attainment and mental health. • Staff meeting held (26.02.18) for all teachers, delivered by Tracy Wilding (Forest School Leader). This provided an opportunity for teachers to develop a greater understanding of Forest School activities and how they are all linked across the curriculum. This meeting also supported the Mental Health of teachers as it was active learning in our outdoor area. • Christine Blakeley, Amanda Cropper and Tracy Wilding have trialled a new assessment tool for pre and post interventions. • Catherine Whitehead met with Stephen Bray (08.05.18) as link SIP Target governor for a monitoring visit. • Catherine Whitehead feedback to Teaching and Learning Committee (14.05.18) – see minutes • Catherine Whitehead produced written report (Summer Leadership Report) for Governing Board. • Interim Appraisal reviews took place (Spring 2) and Final Appraisals planned for July. Within each appraisal meeting, the impact of SIP Target 3 will be discussed and individual targets evaluated. • 2017-2018 action plan has been regularly updated and is being evaluated as part of plans for 2018-2019 	
3	Feedback from parents/ carers – priorities for 2017-18	<p>At previous meeting parents highlighted 3 main areas for development;</p> <ol style="list-style-type: none"> 1. To create a better system for children to change reading books and encourage them to choose more challenging and varied books. Update – Reading Cloud introduced throughout school, staff have received training to use system and information issued to parents to enable children to access and contribute at home. Working well in most classes e.g. The Y5 teaching assistant who runs the 1 hour session each when teaching assistant works with half class at time in Space4All area changing books and writing book reviews has supported other classes to start to set this system up. There has been positive feedback from staff who comment that the system is working well 2. To improve the playtime and lunchtime experience for children. Lunchtimes – school continues to employ sports coaches on each playground to provide positive activities for all children, rota created for KS2 classes to access a wide range of sports. These coaches also support individual children working on self-confidence, resilience and positive attitudes. School Eco-Committee are working on improving the playground environment by assigning each class their own planters which are now in full bloom. 	

		<p>Wake up, shake up is now accessed by KS1 and Year 3 with Years 4,5 & 6 taking part in the daily run/walk around the field while the weather is good.</p> <p>3. School staff to recognise and promote positive, fun and inspiring, thoughtful acts to give a “feel good factor” e.g. National Geographic picture of the week, MEN “We Stand Together” campaign, Kid President</p> <p>Behaviour Policy shared. A review of positive behaviour by SLT has introduced a number of new strategies to promote treating each other in a kind and thoughtful way. These include Re-focusing on the 5 golden rules of Mersey Vale Primary School. Parents thought Golden Rules and Golden Time should really promote the positives and reward the vast majority of children who behave appropriately and keep Golden Rules. Suggested some kind of reward or badge. Use of Class Dojo in each class to promote positive acts of kindness and communicate these back to parents Introduction of a special school badge for keeping Golden Rules for ten consecutive days Golden tickets to reward random acts of kindness and good manners</p> <p>“Feel Good” Activities with Mrs. McDonagh Yr6 worked on Value Trees outlining good actions and deeds and what helps us to act in this good way. The trees are in their RE books. Yr 4 also completed work in RE on achievement trees and who supports and guides them. Staff to email suggestions and strategies they have used that they could share in a staff meeting.</p>	
4	Any other business	<ul style="list-style-type: none"> • CFV talked through the staffing changes in KS2 and explained how the Maths curriculum will be taught by Miss Whitehead to Years 5 & 6 and the English will be taught by Mr Aspinall. We feel this will work well as the National Curriculum has shared objectives for Upper KS2 (Year 5 & 6) • Diana Corlateanu asked about the Year 6 end of year expectations and where these would be available in preparation for her child entering Year 6 in September. CFV suggested researching Age Related Expectations or asking the class teachers in Meet The Teacher Week. Also available on Y6 pages of school website <p>Date of next meeting: Tuesday 25th September 2018, 9am</p>	